

LEAD CITY UNIVERSITY, IBADAN  
FACULTY OF ARTS & EDUCATION  
DEPARTMENT OF ARTS & SOCIAL SCIENCES EDUCATION  
2<sup>nd</sup> Semester 2017/2018

**COURSE PARTICULARS**

COURSE TITLE:	Organization of Guidance & Counselling in Schools
COURSE CODE:	GCE 311
COURSE STATUS:	Compulsory
COURSE UNIT:	2 Units

**COURSE LECTURER**

<b>Name:</b>	PROF. D.A. ODELEYE
<b>Qualifications:</b>	B.A.(Ed.), M.A Ed., Ph.D.
<b>Phone:</b>	08060162719, 08076954162
<b>Email:</b>	<a href="mailto:bodeleye@gmail.com">bodeleye@gmail.com</a>
<b>Area of Specialization:</b>	Counselling Psychology

**Course Description**

**In this course, students will be exposed to the dynamics of Guidance and Counselling, how services are presented and organized in school setting. Specifically, students will be acquainted with the general and specific requirements for the effective functioning of Guidance and Counselling services in schools.**

**Course Objectives**

At the end of this course, the students should be able to list and explain the intricacies of Guidance and Counselling services and be able to facilitate such services in schools.

**Teaching Plan**

Overview of Guidance and Counselling services  
The place of the Guidance Counsellor in the school system  
Goals of Guidance and Counselling  
Human Resources:  
The personality of the Counsellor  
Training of the Counsellor  
Support Staff  
Spatial Requirements:  
Counselling Office  
Counselling Room(s)  
Counselling Bag, Psychological Tests, Inventories  
Equipment: Computer System, Television, Furnishing  
Record Keeping  
Information Technology  
Government Policy on Counselling in Schools  
Complementary relationships in the school community  
Counselling Services

## **COURSE REQUIREMENTS AND ASSESSMENT**

### **Requirements:**

To qualify to sit for the semester examination, a minimum of 70% attendance to lectures and tutorials is required.

Also, the student is expected to have made an oral presentation and taken the Revision Test.

**Assessment** is as listed hereunder:

(a)	Attendance	10%
(b)	Term Paper & Presentation	20%
(c)	Revision Test	10%
(e)	Semester examination	60%
<b>Total:</b>		<b>100%</b>

### **RECOMMENDED TEXTS**

Akinboye, J.O. (1987) *Guidance and Counselling Strategies for Handling Adolescents and Youth Problems* University Press Limited, Ibadan

Durojaiye, M.O.A. (1976) *Psychological Guidance of the School Child*. Ibadan: Evans Brothers Limited

Gysbers, N. C., & Henderson, P. (2000). *Developing and managing your school guidance program* (3rd ed.). Alexandria, VA: American Counseling Association

Gysbers, N. C., & Moore, E. J. (1981). *Improving guidance programs*. Englewood Cliffs, NJ: Prentice-Hall.

Hassan, E.M. & Ewumi, A.M. (2004) *A Basic Text in Guidance and Counselling* Lucky Odoni (Nig) Enterprises, Ijebu Ode

### **TUTORIAL QUESTIONS**

1. List and explain the various duties that are expected of a school counsellor.
2. List and discuss the aims of guidance and counselling in the school system
3. List and fully discuss ten (10) counselling services in schools.
4. List and explain the basic procedure in the establishment and take-off of guidance and counselling services in a secondary school??
5. List and explain ten (10) reasons why guidance and counselling services are imperative in schools?
6. List and explain how the guidance counsellor can take care of the needs of his/her clientele.
7. a) List the various personnel in the Nigerian school system.  
b) Explain the relationship that must exist between the school Counsellor and the School Health Personnel in rendering adequate counselling programme in schools.
8. a) Elaborate on what orientation programme entails?  
b) Explain how the guidance counsellor can effectively carry out orientation programmes for new students.
9. 'The school principal has a major role in the organization of guidance programme in the school.' Discuss.
10. As a professional counsellor, what roles will you assign for a house mistress and classroom teachers in achieving the objectives articulated for guidance services in school.
11. Discuss the various factors that affect the effective organization of guidance services in the school system.
12. Critically discuss ten (10) problems of guidance and counselling in secondary schools in Nigeria.