



LEAD CITY UNIVERSITY
Faculty of Social and Management Sciences
Department of Sociology and Psychology

COURSE PARTICULARS

Course Code: SOC 413

Course Title: Social Policy, Planning and Administration

No. of Units: 3

Status: compulsory

LECTURER DETAILS

Name: Olugbenga Samuel FALASE

Qualifications: BSc (Economics, Ibadan), MSc (Sociology, Ibadan)

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Area of Specialization: Development and Natural Resource Sociology

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Area of Specialization: Criminology and Penology

COURSE DESCRIPTION

The course introduces the students to the concepts, meaning and purpose of social policy, planning and administration. It exposes students to the factors and processes relevant to the formation, designing, implementation, analysis and evaluation of social policies and subsequent service systems. The course is designed into three main sections: Social policy and Implementation; Social Planning, Monitoring and Evaluation; and Social Administration and Development.

COURSE OBJECTIVES

This course aim to expose students to factors necessitating the development and formation of social policies; as trainees' personnel, to equip with practical analytical skills to designing/planning and implementing policies, and as administrators and practitioners in the field of Social Development, community service provider and Social Work in all of human endeavour with emphasis on Nigeria.

ASSESSMENT

Class Attendance	5 marks
Test(s) and Assignments	25 marks
Final Examination	70 marks

LECTURE PLAN

Week	Topic
Week 1	An Overview of the concepts: Social Policy, Social Planning and Social Administration.
Week 2	Types of Social Policy: i.e. Public and Private.
Week 3	Social Policy: Social Problem and Social Welfare/Social Services
Week 4	Formulating and Designing Social Policy
Week 5	Social Policy: Implementation and Evaluation
Week 6	Meaning and forms of the concepts Social Planning.
Week 7	Challenges/Problems of Planning
Week 8	Meaning/explanation of concepts: Administration and Organization
Week 9	Principles and Distribution of Power in an Organization
Week 10	Administration: i.e. Public and Private
Week 11	Academic Sociology versus Applied Sociology (Sociologist in the Non-Academic Setting)
Week 12	From Social Planning to Community-Action Programs/Services

READING LIST

1. Billis, D. 1993. "Organising Public and Voluntary Agencies" Routledge.
2. Dean, H. 2006. Social Policy. Cambridge: [Polity Press](#). ISBN 978-0-7456-3434-0.
3. Hill, M. (ed), 1997. "The Policy Process: A Reader." Prentice Hall.

4. Jones, K., Brown, J., Bradshaw, J. 1978. "Issues in Social Policy." Routledge and Kegan Paul.
5. Spicker, P. 2008. "Social Policy: Themes and Approaches. Policy Press.
6. Spicker, P. 2006. "Policy Analysis for Practice." Policy Press.
7. [Titmuss, R. M.](#) 1951. [Problems of social policy.](#) [HM Stationery Office](#) ISBN

TUTORIAL QUESTIONS (12 questions)

1. Choose or identify a community/social need and design a policy suitable to providing a social service capable of meeting the need of that community/society
2. Vividly discuss how a policy can be formulated and designed.
3. Social Policy is Need-based. Discuss in line with Social Problem and Social Service.
4. Discuss the different types of Social Policy with relevant examples.
5. Why is Monitoring and Evaluation necessary in Policy formulation and implementation?
6. Discuss the different factors considered in policy implementation.
7. a. Discuss the various forms of Social Planning
b. What are the various challenges in Social Planning?
8. Highlight and discuss the various gaps and challenges between Sociological Knowledge and the Practical application of its empirical findings.
9. Discuss extensively the concepts of Centralization and Decentralization entailed in the distribution of Power in an Organisation.
10. a. Discuss the importance of Organisation in any administration.
b. With graphical illustration, examine the principles of Organisation
11. Give a concise notes on the following:
 - a. Social policy
 - b. Policy formulation
 - c. Delegation
 - d. Comprehensive planning

12. Critically evaluate the recent social welfare program for the most vulnerable of this present Buhari/Osinbajo administration in Nigeria.

